



Longwick-cum-Ilmer
Parish Council

LONGWICK PARISH COUNCIL

To: Cllr McPherson (Chairman), Cllr Richards (Vice Chairman), Cllr Rogers,
Cllr van Apeldoorn, Cllr Myers and Cllr Barter

You are hereby summoned to a meeting of the Parish Council taking place at Longwick Village Hall on Tuesday 21st February 2023 at 7.30pm.

AGENDA

Public Forum – The first ten minutes are available for the public to express their view or ask questions on matters on the following agenda. The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

150. Welcome and Apologies for Absence
151. To Receive any Declarations of Interest
152. Acceptance of Minutes of the Parish Council Meeting held on the Tuesday 17th January 2023
153. Update from Buckinghamshire Councillors
154. To receive Matters arising not otherwise on the Agenda for Information Only
155. Planning Applications. To consider new applications review applications approved and refused
156. To note accounts for payment in accordance with the budget
157. To note Quarter 3 Accounts
158. To consider whether to hold a Play Around the Parish session
159. To consider plans for the Coronation and Commemorative Memorabilia
160. To note insurance renewal for 23/24
161. Street Name Consultation: 23/00037/NEWDEV - Land at Old Berkeley House, Owlswick
162. To discuss and decide on any responses to correspondence received and/or issued by the Parish Council
163. To receive Reports from Councillors on meetings that they have participated in on behalf of the Parish Council
164. To consider agenda items for the next meeting
165. To confirm the date of the next Parish Council Meeting: Tuesday 21st March 2023 at Longwick Village Hall Platinum Room starting at 7.30pm

Tracey Martin
Clerk, Longwick Parish Council
clerk@longwickcumilmer.org.uk

15th February 2023

MINUTES FOR APPROVAL



Longwick-cum-Ilmer Parish Council

LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 17TH JANUARY 2023 AT 7.30PM AT LONGWICK VILLAGE HALL

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Rolf van Apeldoorn, Alex Barter, Jane Rogers, Richard Myers and Tracey Martin (Clerk)

Buckinghamshire Councillor: Matthew Walsh

134. **WELCOME AND APOLOGIES FOR ABSENCE:** Cllr McPherson welcomed all to the meeting. Apologies were received from Buckinghamshire Councillors A Turner and G Hall.
135. **DECLARATIONS OF INTEREST:** No interests declared
136. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 20TH DECEMBER 2022:**
Approved by all Councillors.
137. **UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**
- a. Cllr Walsh reported that Buckinghamshire Council are currently setting the budget which is seeing a £10m increase.
 - b. Buckinghamshire Council have seen an improvement in bin collections. Cllr Barter reported a positive experience and asked for the feedback to be shared. Any issues with bins email Buckinghamshire Councillors.
 - c. Buckinghamshire Council is aware of the state of the roads which has occurred because of the cold weather and rain. Currently only basic patching can take place because of the temperature but when the weather improves works will be scheduled.
 - d. Discussions and meetings are still taking place regarding appeals APP/K0425/W/22/3303409 and APP/K0425/W/22/3302360 and Officers are still pushing for a juridical review.
 - e. From April the new highways contractors will be in place and Buckinghamshire Councillors will be pushing to move projects forward.
 - f. Cllr Walsh stated that an application may be submitted soon for Risborough Housing expansion.
 - g. Cllr Rogers asked for the road closure sign on the junction of the B4009 to Owlswick to be removed.
 - h. Cllr Rogers asked if there was any update on quiet lanes which had been discussed at the December meeting. Cllr Walsh will be discussing this with the Cabinet Member for Transport at a meeting scheduled later in the week.
 - i. Cllr Richards raised concerns with the Kimblewick Hunt which had taken place at the weekend. The quad bikes used had ruined the bridleway on Stockwell Lane and they had also removed undergrowth from a field gate and hunted on private land.
 - j. Cllr Barter raised concerns with the footpath on the Thame Road Layby which is used by lorries turning which is causing damage to the verge but more importantly it is pushing the footpath up which is narrowing the path considerably. Cllr Walsh suggested that the Parish Council and Buckinghamshire Officers have a drive around to look at all the issues in the parish.
 - k. Cllr Walsh stated that the Bledlow Household Recycling Centre has now reopened.
 - l. Cllr McPherson asked for an update on the caravan which is in the layby on the Thame Road which has been further vandalised.
 - m. Cllr McPherson had received correspondence from a resident stating that the measures which had been implemented on Bar Lane were not working. The Parish Council had made alternative suggestions but these were turned down and had to go with the recommendations of Transport for Bucks.
 - n. Cllr Barter highlighted an issue with a drain by the works on Wayfarers End which is full of concrete. Clerk to send details through to Buckinghamshire Councillors. It has also been reported on FixMyStreet.

- o. Cllr Walsh stated that a resident had raised safety concerns about a gully outside their property in Imler. TfB have agreed to put cones around the gully but this is a one off and will not be rolled out.

138. **TO RECEIVE MATTERS ARISING NOT OTHERWISE ON THE AGENDA:**

- a. Cllr McPherson reported that the truvelo strips will be rolled out across 14 locations between now and March at a total cost of £3,689. All councillors approved.
- b. Speedwatch was discussed and whether data could be provided on the numbers speeding. Clerk to discuss with the Speedwatch Coordinator. **Action: Clerk**

139. **PLANNING:**

The following new applications were reviewed, discussed and comments approved.
 22/08224/ADRC: Old Barclay House Owlswick: Notification only no comment required
 22/08204/FUL: Orchard View Farm Stockwell Lane Little Meadle: No comment

All comments were approved.

The following applications status has changed:

22/07651/FUL: 6 Lower Icknield Way Longwick: Application Permitted

APP/K0425/W/22/3302360: Plots 4 & 5 & OS Parcel 8955, Askett Village Lane: Appeal A is allowed and planning permission is granted for the Material Change of Use of land for stationing of caravans for residential occupation for Gypsy Traveller site with associated development (creation/alteration of access from

highway, fencing, hard standing and utility block) at Plot 4-5, Askett Village Lane, Askett, Princes Risborough HP27 9LF in accordance with the terms of the application, Ref 22/06255/FUL, dated 6 May 2022, subject to the conditions set out in Schedule A.

APP/K0425/W/22/3303409: Plots 2 & 3 OS Parcels 8955 And 9648 Askett Village: Appeal B is allowed and planning permission is granted for the Material Change of Use of land for stationing of caravans for residential occupation for Gypsy Traveller site with associated development (creation/alteration of access from highway, fencing, hard standing and utility block) at Plot 2-3, Askett Village Lane, Askett, Princes Risborough HP27 9LF in accordance with the terms of the application, Ref 22/06394/FUL, dated 17 May 2022, subject to the conditions set out in Schedule B.

140. **TO NOTE JANUARY PAYMENTS FOR APPROVAL:**

Payee	Net	VAT	Gross	Comment
Tracey Martin	£683.90		£683.90	Clerk Salary
Tracey Martin	£20.00		£20.00	Home allowance
Cashplus	£12.00		£12.00	Reinstate Balance
HMRC	£71.40		£71.40	PAYE
Shield Maintenance	£143.00	£28.60	£171.60	Bin Emptying
Total	£930.30	£28.60	£958.60	

Cashplus Card

GiffGaff	£5.00	£1.00	£6.00	Monthly Top Up
Total	£5.00	£1.00	£6.00	

Direct Debits / Standing Orders

EDF Energy	£20.00		£20.00	Electricity monthly payment
Nest	£58.79		£58.79	Pension Contribution
Total	£78.79		£78.79	

All payments were approved.

141. **TO CONSIDER AND APPROVE PRECEPT FOR 2023-2024:**

- a. Discussions were had on the previously circulated precept calculations. A vote was taken and all Councillors were in favour of, and approved the precept keeping the band d rate unchanged at £37.19 which results in a precept of £34,582.98.

142. **TO CONSIDER AND APPROVE CHARGES FOR USE OF THE PLAYING FIELD FOR PARTIES:**

- a. Discussions were had and it was agreed by all Councillors that a nominal charge would be made of £10 when the parties use the playing field for equipment such as a bouncy castle or go karts.

143. **TO CONSIDER LOCAL PLAN RESPONSES FOR BUCKINGHAMSHIRE COUNCIL:**

- a. Discussions were had and some information updated. It was agreed that this would be completed outside of the meeting. Councillors to send through any additional information to the Clerk.

144. **TO CONSIDER WHETHER TO BOOK A SUMMER PLAY SESSION FOR 2023:**
 a. Discussions were had on how successful the 2022 session was. It was felt that the previous play session was aimed at Children of a younger age. The Clerk reported that a different company is being used this year. It was agreed that the Clerk would make enquiries with the new company with activities aimed at 6-12 year olds and a budget of around £450 per session. **Action: Clerk**
145. **TO CONSIDER QUOTES FOR FENCING AND REMOVAL OF BUSHES / TREES AS REQUIRED ALONG THE FENCE LINE BORDERING WICKFIELD:**
 a. Discussions were had on the previously circulated quotes. A vote was taken and all Councillors were in favour of approving the quote from D H Landscapes at a total cost of £4,750.
146. **TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUESD BY THE PARISH COUNCIL:**
 a. Discussions were had on the correspondence received regarding the bridleway from Longwick to the Phoenix Trail. The Parish Council had discussed this previously and Buckinghamshire Council had agreed that they would be carrying out the work. The Clerk has asked Buckinghamshire Councillors to follow this up. Concerns were raised by Councillors that if the bridleway is smoothed out this could result in increased fly tipping.
 b. The Clerk reported that she had received notification of increased costs for Devolved Services to £23.90. All Councillors felt that the increase was in line with inflation and approved the increase.
147. **TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:** None attended
148. **TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING:** Send through to Clerk
149. **TO CONFIRM THE DATES AND TIMES OF THE NEXT PARISH COUNCIL MEETING:** The next meeting of the Parish Council will be on Tuesday 21st February 2023 at 7.30pm at Longwick Village Hall or Platinum Room depending on whether heating is available.

There being no further business the meeting closed at 8.46pm

Chair..... Date.....

PAYMENTS

Payments for approval:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£684.10	£-	£684.10	Clerk Salary
HMRC	£71.20	£-	£71.20	PAYE
Chiltern Society	£653.80		£653.80	Footpath Clearance 2022
Shield Maintenance	£143.00	£28.60	£171.60	Bin Emptying
PRTC	£501.50	£100.30	£601.80	Devolved Services Grass Cutting
Oxford Oak	£0.00	£90.00	£90.00	Underpayment of VAT on invoice 1758
Longwick Village Hall	£230.00		£230.00	Hall hire for meetings
	£2,283.60	£218.90	£2,502.50	

Cashplus Card

GiffGaff	£5.00	£1.00	£6.00	Monthly mobile top up
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Direct Debits / Standing Orders:

EDF Energy	£20.00		£20.00	Electricity monthly payment
Nest	£41.80		£41.80	Pension

Payments made under delegated authority:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£264.00		£264.00	Reimbursement of Dynorod cost
FMC Conway	£1,500.00	£300.00	£1,800.00	Advance payment of jetting of stream
DJ Hounslow	£3,000.00		£3,000.00	Advance on Materials for Fencing

TO NOTE QUARTER 3 ACCOUNTS

Bank reconciliation below and full accounts attached separately.

1 February 2023 (:

Longwick-cum-Ilmer Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/12/2022		
	Cash in Hand 01/04/2022		426,686.83
	ADD Receipts 01/04/2022 - 31/12/2022		109,949.05
			536,635.88
	SUBTRACT Payments 01/04/2022 - 31/12/2022		101,665.10
A	Cash in Hand 31/12/2022 (per Cash Book)		434,970.78
	Cash in hand per Bank Statements		
	Petty Cash 31/12/2022	0.00	
	CashPlus 31/12/2022	488.00	
	Lloyds Savings Account 31/12/2022	131,874.21	
	Lloyds Current Account 31/12/2022	52,247.31	
	Hampshire Trust 31/12/2022	85,000.00	
	Nationwide 31/12/2022	80,000.77	
	Redwood 31/12/2022	85,000.00	
			434,610.29
	Less unrepresented payments		
			434,610.29
	Plus unrepresented receipts		360.49
B	Adjusted Bank Balance		434,970.78
	A = B Checks out OK		

TO CONSIDER WHETHER TO HOLD A PLAY AROUND THE PARISH

£450 for a 2-hour session. This is for 2 staff onsite for the 2 hour session and most of our equipment and resources are aimed at Pre-Schoolers and Primary School aged Children. They will bring as much equipment as possible but we can choose specific items if we wish.

TO CONSIDER PLANS FOR THE KINGS CORONATION

I have listed some options to give you an idea of price.

[Home](#) / [Ground Flagpoles](#) / [6m Deluxe Flagpole with External Halyard System](#)

6m Deluxe Flagpole with External Halyard System

[« Previous Product](#) | [Next Product »](#)



PRODUCT DESCRIPTION

PRICES INCLUDE UK MAINLAND DELIVERY*
**Delivery to 1 UK Mainland address and excludes Highlands & Islands and Fibreglass Flagpoles*

A 6 metre high, 2 section Deluxe flagpole.
Manufactured from white powder coated aluminium with a 60 mm outside diameter.
Most commonly used outside showhomes and schools but can be used for both residential and commercial properties.
Comes complete with ground sleeve and white finial

This flagpole not for you? Have a look at our **Value flagpole range**, prices from **£60** inc VAT

[Did you know we also print Promotional gifts & Giveaways?](#)



OR



Product Code: DELFP6-2H

- 1 +

£141.50 GBP

♥ 2

Add to Cart

Price Including VAT £169.80



<https://www.flagsandflagpoles.co.uk/collections/ground-flagpoles/products/deluxe-flagpoles>

6m Deluxe Flagpole with Internal Halyard

[« Previous Product](#) | [Next Product »](#)



PRODUCT DESCRIPTION

PRICES INCLUDE UK MAINLAND DELIVERY*
**Delivery to 1 UK Mainland address and excludes Highlands & Islands and Fibreglass Flagpoles*

A 6 metre high, 2 section Deluxe flagpole.
Manufactured from white powder coated aluminium with a 60 mm outside diameter.
Most commonly used outside showhomes and schools but can be used for both residential and commercial properties.
Comes complete with ground sleeve and white finial
Recommended Flag Size: 2yd

[Download the flagpole installation instructions](#)

This flagpole not for you? Have a look at our **Value flagpole range**, prices from **£60** inc VAT

[Did you know we also print Promotional gifts & Giveaways?](#)



OR



Product Code: DELFP6-2INTH

Halyard System

INTERNAL

- 1 +

£237.50 GBP

Add to Cart

Price Including VAT £285.00



<https://www.flagsandflagpoles.co.uk/collections/ground-flagpoles/products/deluxe-flagpole-with-internal-halyard>



Classic Fibreglass Flag pole

Product Description

The Classic fibreglass flagpole range, made from high grade quality materials,
 Manufactured in a single section, excellent quality heavy duty white conical flag pole, which makes them excellent value for money,
 Extra thick gel coat which makes them impervious to all weather conditions,
 Base external diameter 96 mm with a smooth taper to 65 mm at the top,
 White flag pole finial,
 White flag pole cleat,
 Quality braided halyard,
 Durable black ground sleeve,

If you order the special offer, you will be given a # number, please email which flag you would like to sales@flagpoleexpress.co.uk with the # number and we will send the flag with your order.

Choose Option

Description	Price	Quantity
Classic fibreglass flagpole 4 m	£150.00	<input type="text" value="0"/>

£150.00 4m – 6m

<https://www.flagpoleexpress.co.uk/flagpoles/classic-flagpoles/classic-fibreglass-flag-pole>

King Charles III Coronation Flags

Sort by: Best Selling



SEWN UNION FLAGS

Prices from £42.95 GBP



BUDGET UNION DISPLAY FLAG 3FT X 2FT
(91CM X 60CM)

Prices from £2.45 GBP



PRINTED UNION FLAGS

Prices from £34.95 GBP



HAND WAVING POLYTHENE UNION FLAGS

Prices from £3.70 GBP



BUDGET UNION DISPLAY FLAG 8FT X 5FT

Prices from £16.15 GBP



BUDGET UNION DISPLAY FLAG 5FT X 3FT
(152CM X 91CM)

Prices from £2.70 GBP



KING CHARLES III CORONATION FLAG -
SPECIAL EDITION DESIGN

Prices from £32.95 GBP



KINGS ROYAL CYPHER CORONATION FLAG

Prices from £32.95 GBP



KING CHARLES III SILHOUETTE CORONATION
FLAG

Prices from £32.95 GBP

<https://www.flagsandflagpoles.co.uk/collections/king-charles-coronation-flags>

Mugs:



252-£770 ex VAT (252 was the amount ordered previously) £3.06 per mug
324-£975 ex VAT

INSURANCE RENEWAL

The Parish Council chose to set up a 3-year binding longer term agreement which was approved in February 2022. This agreement ensures the Parish Council gets the best price.

23/24 Renewal:

Your renewal premium(s) for the forthcoming year are detailed as follows:-

Policy	Insurer	Premium	Insurance Premium Tax	Administration Fee(s)	Total Due
AJG Community Schemes	Hiscox Insurance Company Limited	£755.08	£90.61	£50.00	£895.69
Total		£755.08	£90.61	£50.00	£895.69

Last year premium for comparison:

Your renewal premium(s) for the forthcoming year are detailed as follows:-

Policy	Insurer	Premium	Insurance Premium Tax	Administration Fee(s)	Total Due
AJG Community Schemes	Hiscox Insurance Company Limited	£732.29	£87.88	£50.00	£870.17
Total		£732.29	£87.88	£50.00	£870.17

Street Name Consultation: 23/00037/NEWDEV - Land at Old Berkeley House, Owlswick

So far, the only suggestion has been:

"Shepherds Lea" my reasoning is that it is on the site of the old "Shoulder of Mutton" and the cottage on the green is called "Lamb Cottage"